

# HENNEMAN

## Privacy Policy

How we process your data:

We are committed to protecting your personal data and informing you of your rights in relation to that data. We may update our Privacy Policy at any time.

Under the new General Data Protection Regulation (GDPR) you have the right to:

- Be informed about the collection and use of data
- Access your data
- Have inaccurate personal data rectified, or completed if it is incomplete
- Have personal data erased
- Request the restriction or suppression of your personal data
- Obtain and reuse personal data for your own purposes across different services
- Object to the processing of personal data in certain circumstances
- GDPR covers all rights in relation to automated decision making and profiling.

We must process personal data fairly and lawfully in accordance with individuals' rights. This generally means that we should not process personal data unless the individual whose details we are processing has consented to this happening.

In most cases we will require the data subject's explicit consent to do this unless exceptional circumstances apply or we are required to do this by law (e.g. to comply with legal obligations to ensure health and safety at work). Any such consent will need to be freely given, informed and must be an explicit opt in. It should clearly identify what the relevant data is, why it is being processed and to whom it will be disclosed.

Consent must be able to be withdrawn in straightforward manner and may need to be periodically refreshed. The data protection principles must be followed when deciding what data is processed, how much data is retained and for how long it is kept.

Personal data should not generally be disclosed to third parties without the permission of the individual concerned. In this context, "third parties" includes family members, friends, local authorities, government bodies and the police, unless disclosure is exempted by the GDPR or by other legislation. Henneman Agency will not share or pass your data to any third parties without your consent.

You may email [info@hennemanagency.nl](mailto:info@hennemanagency.nl) to make changes to the data we hold if you have submitted any data.